

**RPPS Council – Book Fair Sub-Committee**  
**Meeting Minutes**  
**January 31, 2022 – 7 PM, Virtual Meeting**

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**Participants:**

- Chair – Joni Hamlin
- Administration Team Lead – Nora Aljarchi
- Book Donation Team Lead – Julie Brzezinski
- Children’s Team Lead – Laura McCurdy
- Accounting Team Lead – Dave Mackie
- Brad Adams-Barrie - apprentice bookkeeper
- Volunteer Team Lead – Keumnim Lim
- Sponsorship Team Lead – John Leefe

**Call to Order and Attendance**

Meeting Started At: 7:00 PM

**Approval of Minutes of November 11, 2021 meeting**

**First** Julie Brzezinski

**Second** Dave Mackie

**Committee Membership Recruitment (Joni)**

We would like to ask the Principal if we could schedule Book Fair Committee meeting emails, separate from the main school email that goes out, as we’ve done a few things. We need to spend some time concentrating on recruitment and we found this very useful.

I asked the current committee if anyone would be co-chair now to work with me and prepare to be co-chair next school year and I have no takers. Council Chair next year will need to act as Book Fair Chair if we can’t find someone to fit into that role. Alternatively, council members could take turns chairing Book Fair meetings.

We are in the process of reviewing our current terms of reference and I think it would be good to put that type of option into them should we again have a School Council Chair that does not have the time to sit on the Book Fair Committee. Just because without a Book Fair Chair it is more important that the next person who comes in can take part in the meetings.

**60<sup>th</sup> Anniversary Events Wrapup (Joni)**

We will begin a last push in our swag campaign. We have not hit minimum targets yet but I’m also not worried about that.

**Chair Report (Joni)**

We are beginning to reach out to other organizations to see if Book Fair could be held offsite next year as it would seem that an in person book fair begin held at Rockcliffe is likely not possible.

The Book Fair Committee felt that without me to driving the Committee a virtual sale could not happen next year as it did this year.

I will be sending a doodle poll out to the BFSC to pick the next 2 meeting dates. Our next meeting we will be discussing updating the terms of reference.

**7. Adjournment**

- Meeting was adjourned 8:00 pm

**Next Meeting:** To be determined