

RPPS Council – Book Fair Sub-Committee
Meeting Minutes
November 11, 2021 – 7 PM, Virtual Meeting

Participants:

- Chair – Joni Hamlin
- Administration Team Lead – Nora Aljarchi
- Book Donation Team Lead – Julie Brzezinski
- Children’s Team Lead – Laura McCurdy
- Accounting Team Lead – Dave Mackie
- Brad Adams-Barrie - apprentice bookkeeper
- Volunteer Team Lead – Keumnim Lim

Also joining

- New parent - Laura
- Absent
- Sponsorship Team Lead – John Leefe
 - Jennie Cherniack - Swag Campaign

<p>Call to Order and Attendance</p> <p>Meeting Started At: 7:22 PM</p>
<p>Approval of Minutes of Last Meeting (November 2, 2021) Joni received from John Leefe’s proxy vote for the minutes</p> <p>Moved by Seconded by</p>
<p>Committee Membership (Joni)</p> <ul style="list-style-type: none">● Varvara has stepped down from her role on the Committee.
<p>Update on Sponsorship (John)</p> <ul style="list-style-type: none">- In addition to the Ottawa Children's festival, Sezlik Realty have kindly agreed to be a sponsor for our Storyteller series and will contribute \$1000 so we have two sponsors at the gold level. Hosts for the virtual Storytelling sessions on Nov. 15th and 16th should ensure that they recognize the generous contributions of these two sponsors.- Our second level bronze sponsors will be Black Squirrel books and the World Group of Companies, a financial services firm, who will each be contributing \$500.- The total amount raised from sponsorships for this years' BF is therefore \$3000.

- Royal Oak pub on Beechwood have confirmed that we can place banners or posters promoting the Book Fair on their second floor balcony, as was done at the 2018 and 2019 Book Fairs. However, we will need to get and/or have a poster made and there may not be enough time at this point.
- Several email and voice mail messages have been left with Mark Motors, another 2019 sponsor, but I have not heard back from them, so with the deadline of Nov. 12th, it is unlikely they will sponsor this year.

Update on 60th Anniversary Events

a. Book Fair Decorations & Recognition in School (Dave M.)

Not sure if Joni sent Dave a link to the meeting but he is working on the decorations and I will be following up with him tonight

b. Virtual Sale Preparations/Friends of Rockcliffe Park Book Fair (Joni)

Virtual Sale Preparations/Friends of Rockcliffe Park Book Fair (Joni)

The Friends group has reported that they are doing extremely well. They sorted all of the inventory last weekend and will have the bags prepared by this Sunday.

We expect to have **300** bags of books to sell at **\$10** per bag. They categories are:

- Classics
- Thrillers/Mysteries
- Sci Fi/Horror/Fantasy
- Biography/Autobiography
- General Fiction (this includes romance)
- Cookbooks
- Teen fiction

Black Squirrel Books is taking all remaining books from the community group and has even given a **\$500** donation to Book Fair.

Book Fair Storytelling Series (Lisa)

Joni asked Kate to circulate an update on the Storytelling Series so wouldn't spend a lot of time on it. It will take place next Monday and Tuesday – November 15 and 16, and kick off the 60th Anniversary Celebrations for Book Fair.

Book Fair Swag Campaign (Jennie)

A	B	C	D	E
Order ID	Lineitem c	Lineitem name	Lineitem price	Lineitem variant
4327	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	Medium
4327	1	60TH ANNIVERSARY BAGS	20	
4324	1	60TH ANNIVERSARY BAGS	20	
4324	1	60TH ANNIVERSARY YOUTH T-SHIRTS	20	Large
4324	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	Medium
4321	1	60TH ANNIVERSARY BAGS	20	
4315	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	Medium
4313	1	GIVE A GIFT TO BOOK FAIR	20	20
4312	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	Medium
4312	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	Large
4312	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	XLarge
4312	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	XXLarge
4311	1	60TH ANNIVERSARY ADULT T-SHIRTS	25	XLarge
	13		300	
		8 Adult T-shirts		
		1 youth T-shirt		
		3 Bags		
		1 give a gift		

Rolling Class Book Shops (Laura)

The Friends group has reported that they have organized books for the class book shops and that there is a good selection. I spoke with Heather and Cilina today and we've come up with a plan for the kids to each buy a book for a buck.

- Every Class is set down
- Child can choose the book
- Rolling book card

Coordination failed with Mrs. Mace

Joni Mentioned concerning the meeting with Mrs. Mace the following

- On friday will be the KG classes
- Next Thursday will be for the Junior Classes
- Try our best to be stick to these days
- Massages will be shared with the teachers
- Money will be dropped from kids
- Laura & joni will step in at 9:30 am on Monday

Other Business

After sale Joni will update the team for the next meeting

Setup up a plan for Nov 2022

- Update the Terms and references
- Setup plans
- Have more parents to volunteet

Final Question Period
7. Adjournment <ul style="list-style-type: none">• Meeting was adjourned 8:18 pm

Next Meeting: To be determined in the new year.